

ADVISORY TO CANDIDATES OF BY-ELECTION FOR HOUGANG CONSTITUENCY 2012

1. Nomination Place

- 1.1 Wednesday, 16 May 2012 is Nomination Day. The school hall building in Serangoon Junior College (1033 Upper Serangoon Road, Singapore 534768) is the Nomination Place where nomination papers will be received by the Returning Officer. Only persons seeking candidature (nominees) and their subscribers (i.e. a proposer and seconder each, assentors and one other person appointed by the nominee) can enter the Nomination Place. Entry to Serangoon Junior College will be granted from 10 a.m. on Nomination Day.
- 1.2 Nomination proceedings will take place in the school hall which will open at 10.30 a.m. on Nomination Day.

2. Time

- 2.1 Persons seeking candidature have only one hour to file their nomination papers with the Returning Officer in the Nomination Place.
- 2.2 Nomination proceedings will begin at 11:00 a.m. The time for accepting nominations will end at 12 noon sharp. All timings will be according to the official clock in the school hall. No extension of time is allowed by law. From 12 noon onwards until 12.30 p.m., only objections in writing can be made to nominations filed.

3. How to be Nominated

- 3.1 All the following documents must be presented to the Returning Officer or his staff at the Nomination Place within the above said hour on Nomination Day:
- (a) Nomination Paper together with Statutory Declaration [Form 9] (*in duplicate; photocopies are acceptable*) — ensure both documents are filled up legibly, correctly and in English, and do not leave blanks;
 - (b) Political Donation Certificate issued by the Registrar of Political Donations (*in duplicate; photocopies are acceptable*) — apply for this at the office of the Registrar of Political Donations at the Elections Department not later than **12 May 2012, Saturday, 1 p.m.**; and

- (c) Receipt from the Accountant-General's Department (AGD) for election deposit paid.

- 3.2 To be nominated as a candidate, the nominee must deliver all the above documents in person, and accompanied by his/her proposer, seconder and at least 4 assentors whose names must appear in the current register of electors for Hougang constituency.
- 3.3 The names on the nomination paper should correspond to those in the certified register of electors for Hougang constituency. Additional names may be accepted if these are in the NRIC or are supported by a deed poll, religious certificate (e.g. baptism certificate, Muslim conversion certificate, Buddhist certificate), or a statutory declaration that these additional names are reputed names.
- 3.4 Only candidates and their subscribers (i.e. a proposer and seconder each, assentors and one other person appointed by the candidate) can remain in the school hall.
- 3.5 Candidates and their subscribers are therefore reminded to arrive early and bring along their original NRIC (or passport) for identification purposes. The use of mobile phones, video-taking and photo-taking devices within the school hall is strictly prohibited.
- 3.6 To facilitate the election process in the event it is contested, a candidate should also submit the following forms at the Nomination Place before 12.30 p.m. on Nomination Day:
 - (a) Name for Ballot Paper — indicate which of his/her names mentioned in the nomination paper should be omitted, and which should be specified by initial only, in the ballot paper;
 - (b) Appointment of Election Agent; and
 - (c) Particulars of Election Agent.

4. Election Deposit

- 4.1 The Election Deposit payable by each candidate is \$13,500¹.

¹ Please contact AGD at 6332-7619 if you have any queries concerning the payment of the election deposit. Election Deposits will be refunded to candidates eligible for the refund via Inter-bank GIRO. Candidates are required to provide the Election Deposit refund details by filling up the enclosed form and submitting it at the point of placement of Election Deposit.

- 4.2 Candidates need not wait till Nomination Day to pay the Election Deposit. Payment can be made any time after the issue of the Writ of Election but must be before 12 noon on Nomination Day. Payment before Nomination Day can be made at the Accountant-General's Department (AGD), 100 High Street, #06-01, The Treasury, Singapore 179434. Alternatively, payment can be made at the Nomination Place on Nomination Day before 12 noon.
- 4.3 The Election Deposit must be paid in cash (legal tender), or by way of bank draft, or by a cheque that has been certified by the drawee bank as good for payment of the sum stated on it. Payment of the Election Deposit by any other mode, e.g. a personal cheque, is not acceptable.

5. Collection of Documents for Contested Elections

If after the close of nominations, the election is contested, the Returning Officer will issue to every candidate the following election documents:

- (a) Parliamentary Elections (Election Advertising) Regulations;
- (b) Permit to display posters and banners in public places within Hougang constituency;
- (c) Poster and banner official stamps²;
- (d) Lists of polling stations and electors' serial numbers; and
- (e) Reference map for Hougang constituency and other election forms for use during the campaign period and polling day.

6. Delivery of Speeches at the Close of Nomination Proceedings

- 6.1 After candidates have collected the election documents described above, the Returning Officer will announce the results of the nomination proceedings and thereafter allow candidates to address their supporters at the designated open area outside the school hall.
- 6.2 Each candidate will be allotted a maximum of one minute to deliver his or her speech from the designated announcement area outside the school hall, using the public address system supplied by the Returning Officer. Candidates may be accompanied by their proposer and seconder during the delivery of the speech.
- 6.3 Please note that the making of any other type of speech within or around the Serangoon Junior College will require a Police permit. Supporters of candidates

² The official stamps bear two letters to identify the constituency in which the posters/banners are to be displayed as well as serial numbers.

must not display or exhibit any placards, flags or banners at Serangoon Junior College before the close of nomination proceedings.

7. Campaigning and Other Election Activities

7.1 Election Office and Workers

7.1.1 After close of nominations, candidates of contested constituencies must submit the addresses of their respective election offices, and the particulars of their polling agents and other election workers to the Returning Officer.

7.1.2 Each candidate or his/her election agent may open one election office per polling district in the constituency, but such an office must be outside a radius of 200 metres of any polling station.

7.1.3 Anyone who wants to conduct any election activity for a candidate must first be in possession of a written authorisation signed by the candidate or his/her election agent. Authorisations to conduct election activity can be issued only on or after 16th May 2012.

7.1.4 However, the following persons are prohibited from taking part in any election activity:

- (a) A student attending a primary or secondary school;
- (b) A person who has an order of supervision made against him under the Criminal Law (Temporary Provisions) Act (Cap. 67);
- (c) An undischarged bankrupt; and
- (d) A non-citizen of Singapore.

7.1.5 The exception comprises workers (including Singapore Permanent Residents or work-pass holders) who carry out the following types of manual work which is the subject of a contract for services between a candidate (or his/her election agent) and a person authorised to conduct election activities; these foreigners do not need written authorisation to conduct the following election activity:

- (a) Putting up election posters and banners, and taking them down; and
- (b) Setting up physical facilities (such as stages and tents) at rally sites and assembly centres, and dismantling them.

7.2 Published-by Requirement for Election Advertising

7.2.1 Candidates are reminded that all election advertising that they wish to publish in print form must bear the name and address of the printer, publisher and the person at whose direction or for whom the election advertising is published –

- on the face of the printed document if it is a single sided document; or
- on the first or last page of the printed document if the document has more than one side.

7.2.2 As for election advertising to be published in the Internet between the issue of the by-election Writ and polling day, the name and address of the publisher and the person at whose direction or for whom the election advertising is published must appear in the electronic media in the manner prescribed in the Parliamentary Elections (Election Advertising) Regulations. See regulation 3 of those Regulations for more details).

7.3 Display of Posters and Banners

7.3.1 A copy of each poster and banner relating to the candidate must be lodged with the Returning Officer before display in any public place within Hougang constituency.

7.3.2 All such posters and banners displayed in public places within Hougang constituency must bear the official stamp issued by the Returning Officer, and the manner of display must comply with the Parliamentary Elections (Election Advertising) Regulations and the conditions listed in the Returning Officer's permit for such display of posters and banners.

7.3.3 At no time will posters and banners (including posters and flags displayed at political party premises) be allowed to be displayed within a radius of 200 metres from any polling station on Polling Day.

7.4 Exhibition and Distribution of Films

7.4.1 Candidates intending to exhibit or distribute physical films are required to first submit the films to the Board of Film Censors ("BFC") for classification. To facilitate classification of films, candidates are reminded to submit films to the BFC as early as possible.

7.4.2 However, Election campaign recordings (ERCs) may be exhibited and distributed on the Internet between 9th May and 24th May 2012 (both dates inclusive) without first being submitted to the BFC for classification. ERCs are recordings —

- (a) that record live the whole or a material proportion of any lawfully held performance, assembly or procession which is in connection with any election activity and does not depict any event, person or situation in a dramatic way; and
- (b) that do not contain any additions, omissions, substitutions or other modifications to those contents.

7.5 Internet Election Advertising

7.5.1 Every duly nominated candidate is required to declare to the Returning Officer the particulars of every Internet election advertising platform (e.g. podcasts, videocasts, blogs and social networking sites like Facebook) on which election advertising is or will be published by or on his or her behalf during the campaign period, which starts with the close of nomination proceedings on 16 May 2012 and ending on 24 May 2012 (before the eve of polling day). The declaration must be made using the approved form.

7.5.2 The first declaration must be sent to the Returning Officer within 12 hours after the start of the campaign period. Thereafter, a declaration must be submitted to the Returning Officer at any time before the election advertising is so published during the campaign period by or on the candidate's behalf on any new platform.

7.5.3 Candidates may submit their declaration forms by hand to the front counter of Elections Department (ELD), or fax them to 6332-3428 on or after 12.30 p.m. on Nomination Day.

7.6 Election Meetings Permit

7.6.1 Election meetings or rallies may only be held with a permit, from 17 May 2012 (Thursday) to 24 May 2012 (Thursday). This applies for both outdoor rallies and indoor meetings. Applications for these permits may be submitted to the Police Elections Liaison Office (PELO)³, but must be made not later than 4 p.m. on 16 May 2012 for any election meeting to be held on 17 May 2012, and not later than, 2.30 p.m. on the day before any other intended election meeting date. The application form should be completed with the candidates or their authorised election agents' particulars and sealed in an envelope that will be provided at

³ The Police Elections Liaison Office will be opened from 12.30 p.m. on Nomination Day and from 8.30 a.m. on other days of the campaigning period

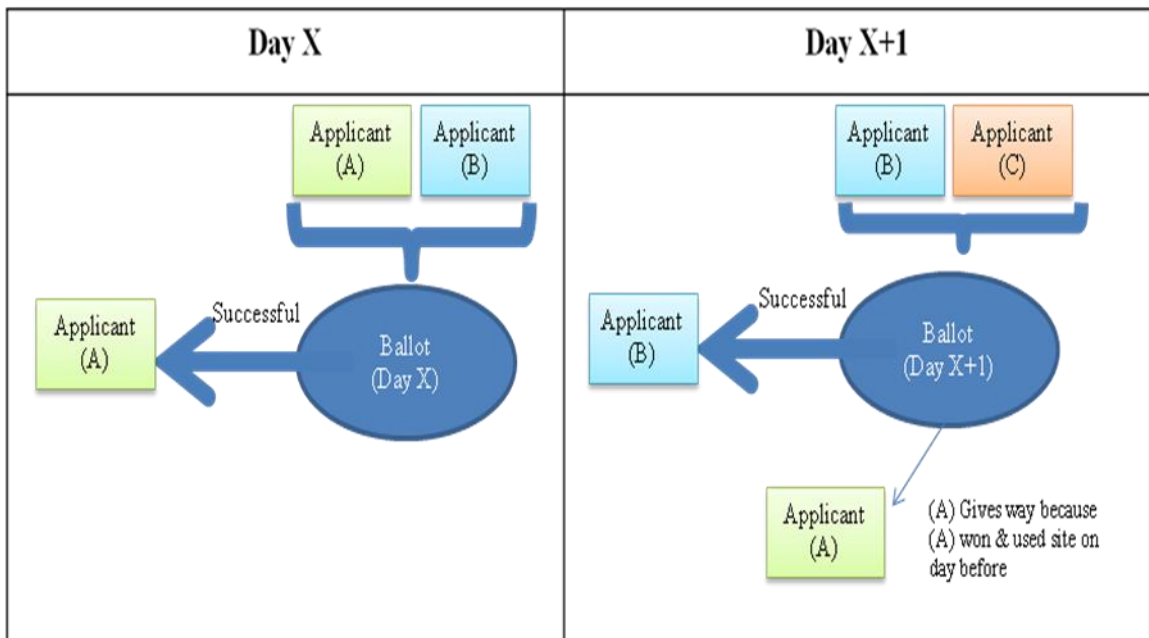
PELO's reception. Application for permits for vehicle processions may be made at the same time.

7.6.2 Outdoor Rallies. The list of designated outdoor rally sites will be announced by the Police at the end of nomination proceedings on 16 May 2012. Outdoor rallies may only be held during designated time slots between 7 a.m. and 10 p.m. Applicants can only apply for ONE site per day/night.

7.6.3 Applications for the permit for the outdoor rally may be submitted to the PELO by dropping them into the box at PELO's reception, by 4 p.m. on Nomination Day and by 2.30 p.m. on other days. The box will thereafter be opened in the presence of Police Liaison Officer (Elections) and the applicants.

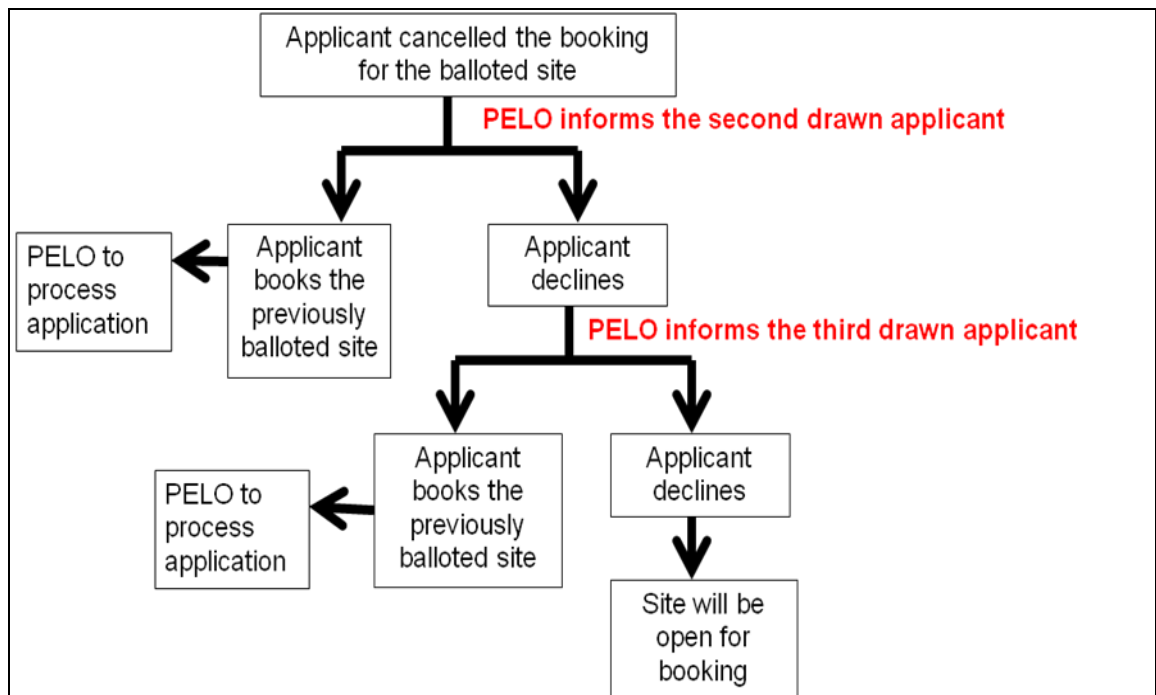
7.6.4 Where there is a single application received for a particular site on any given day and timeslot, the Police Liaison Officer (Elections) will allocate that site to the sole applicant; the processing of the application will thereafter commence. A physical ballot will be conducted if there are multiple applications for the same site, day and timeslot.

7.6.5 If one applicant (thereafter referred to as applicant A) has applied for and obtained the specified rally site (thereafter referred to as S1) on Day X, applicant A will have to give way to competing applicants, and be excluded from the ballot, if applicants A, B and C (etc.) wish to apply for S1 on Day X+1.



7.6.6 The conduct of the physical ballot will be as follows: The applicants will be asked to write their particulars on a piece of paper to be sealed inside a new envelope.

The first envelope that is picked will get the chosen site; the second will be offered the remaining site. In the event the successful applicant(s) wish to cancel their booking of the sites, PELO will inform the applicant who is next in line of the availability of the site for their consideration.



7.7 Vehicle Procession Permit

Perambulating vehicles may be used by candidates in their campaigning once their permits have been obtained. Applications for vehicle procession permits may also be submitted at the PELO. The conditions of the permit must be adhered to, one of which is that the vehicle may only travel within Hougang constituency.

Elections Department
Prime Minister's Office

10 May 2012